



## 2018-2019 Mini-Grant Application Form

The Skyline High School PTSA is proud to offer Skyline High School staff and students the opportunity to receive funding for programs, projects or purchases that will benefit the student population at Skyline High School, in the form of mini-grants. You may apply for a mini-grant up to the maximum awarded amount of \$200. If you are interested in applying for funding, follow the instructions listed below.

**IMPORTANT: Before applying for a mini-grant, check with Principal Bingham to confirm that the school does not already have the resources to support your request. NOTE: If the purchase is for software or any technology, please make sure the purchase is compatible with school equipment.**

### Instructions

1. Fill out the Skyline High School PTSA Mini-Grant Application form in its entirety and include any and all supporting documentation including a breakdown of expenditures. Please make sure that requested items are currently available for purchase.
2. Upon completion of this form please have Principal Bingham check to see if there are already funds allocated to the school to pay for the program, project or purchase.
3. Return the completed application by email to Skyline High School PTSA President, Kim Garvin Paulding, at [SkylinePTSAUtah@gmail.com](mailto:SkylinePTSAUtah@gmail.com) (preferred method) or to the Skyline PTSA mailbox in the Skyline High School main office.

### Process

The Skyline High School PTSA board will review all grant application forms, on a first-come first-serve basis. They will either approve or deny the request. The applicant will be notified of the decision in writing as soon as possible.

# 2018-2019 Skyline High School PTSA Mini-Grant Application

Applicant Name(s):

Main Contact Email & Phone:

Purpose of Grant:

Amount Requested (*maximum awarded amount is \$200*):

Will you consider partial funding for this program/project/purchase?

Please identify other sources of funding available for the purpose IF the grant amount is not intended to cover the full cost of the equipment/materials/program:

How will the grant enable you to meet your teaching objectives or help close gaps (*meet assessed needs*)?

Please provide some detail regarding the scope of the benefit to yourself or to your students (*hours saved, students benefitted, etc.*):

When would the grant be used?

If this is a project, will it continue after the initial mini-grant funding?

If yes, how will it be funded in the future (*means of continuing project after initial funding*)?